



MC No. 15, s. 2019

## MEMORANDUM CIRCULAR

**FOR: HEADS OF CONSTITUTIONAL BODIES; DEPARTMENTS, BUREAUS, AND AGENCIES OF THE NATIONAL GOVERNMENT; LOCAL GOVERNMENT UNITS; GOVERNMENT OWNED AND/ OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS; AND STATE UNIVERSITIES AND COLLEGES**

**SUBJECT: Attendance to the GSIS Pre-Retirement Seminar for Retiring Government Employees**

In accordance with its legislative mandate as the administrator of the social insurance fund for government officials and employees pursuant to Republic Act No. 8291 (The GSIS Act of 1997) and its Revised Implementing Rules and Regulations, the Government Service Insurance System (GSIS) conducts the Pre-Retirement Seminar (PRS) for retiring government employees. The PRS covers topics such as Modes of Retirement and Social Insurance Benefits, Health and Wellness, Business Opportunities and Financial Literacy.

Recent legislations passed by Congress such as Republic Act No. 10154 (An Act Requiring All Concerned Government Employees to Ensure the Early Release of Retirement Pay, Pensions, Gratuities and Other Benefits of Retiring Government Employees) and Republic Act No. 11032 (An Act Promoting Ease of Doing Business and Efficient Delivery of Government Services, Amending for the Purpose, Republic Act No. 9485, otherwise known as the Anti-Red Tape Act of 2007, and for Other Purposes) have brought the need for GSIS to adopt measures to meet the more stringent requirements of the new laws governing its service delivery standards.

To help the GSIS achieve the objectives set by aforementioned laws and to empower the retiring civil servants by providing them useful information in relation to life after government service, the Civil Service Commission enjoins all agencies to ensure the attendance of their retiring government employees, whether optional or mandatory, to the Pre-Retirement Seminar. Heads of agencies shall endeavor to allow retiring officials and employees to attend the PRS before endorsing to GSIS applications for retirement to avoid possible delay in the processing and payment of retirement benefits.

**Bawat Kawani, Lingkod Bayani**

Agencies are requested to advise prospective optional retirees to attend the PRS at least three (3) months prior to the desired retirement date and at least six (6) months prior to the date of compulsory retirement. Attendance to the PRS shall be considered official business.

For information and guidance.

*Alicia*  
ALICIA dela ROSA- BALA  
Chairperson



27 AUG 2019